



Sr. Project Manager

Overview

The Sr. Project Manager provides overall day-to-day oversight on FLO MPU installation projects to ensure the complete execution of project fulfillment while delighting the Customer.

Duties & Responsibilities

- Participate in the review of technical material to verify correctness (user manuals, troubleshooting guides, FAQ etc.).
- Work cross-functionally across the organization to drive projects forward to ensure a timely, high quality project completion.
- Manage project scope, goals within budgeted cost and on time to schedule.
- Facilitate project meetings and status updates to support strong collaboration on project execution and effective communications.
- Manage supplier relationships and provide support for procurement, logistics, and other relevant functions involved in the execution of projects.
- Proactively identify and manage risks, critical path, determine potential solutions to optimize progress, escalating within the organization as necessary.
- Resolves and implements action plans to ensure appropriate resolution of all business and technical issues.
- Develop project management infrastructure and lead improvements to create/revise departmental standards, specifications, procedures, and best practices.
- Identify opportunities for continuous work process and productivity improvements on project and service activities.
- Training and development of less experienced personnel related to project coordination and field service/startup accountabilities.
- Maintain timely communication with clients and 3rd party partner representatives to ensure successful project completion.



- Ensures successful coordination of overall project activities and tasks with clients, vendors, and sub-contractors.
- Conduct project review/evaluation and results assessment.
- Demonstrate the behaviors that support Flo's Success Profiles to activate strategic priorities, client touchpoints, and culture with disciplined execution and accountability.

Qualifications

- 5+ years related experience in project management, planning, and tracking.
- Engineering or Business degree and relevant industry experience required MBA or PMP certification preferred.
- In-depth knowledge and experience with HVAC systems in food retail is an asset.
- Ability to communicate with customers clearly, accurately, and appropriately across all applicable applications (email, phone, video conferencing etc.)
- Detail-oriented with strong time management, prioritization, and organization skills.
- Solutions-focused mindset and attitude.
- Ability to demonstrate leadership, drive results, solve problems, and possess interpersonal skills from prior work situations.
- Experience coaching and team building.
- Experience with and understanding of full project or product lifecycle.
- Achieving the balance of and the right priority across multiple simultaneous projects.
- Expertise in change management.
- Experience working with business stakeholders in related industries.
- Proficiency with Microsoft Office Suite and leading industry Project Management software.

Conditions of Employment

- Permanent full-time employment.
- Travel to job sites, manufacturing facilities, and customer locations.
- Ability to work from home with a home-based office.
- Valid passport: able to travel across North America.

If you are interested in this exciting opportunity, please forward your resume in confidence to careers@systemsflo.com

While we appreciate the interest of all applicants, only candidates selected for an interview are contacted. No agencies, please. We are committed to fostering an inclusive, accessible work environment, where all employees feel valued, respected, and support. Flo will provide accommodation for applicants with disabilities as part of its recruitment process. If you are contacted to arrange for an interview, please advise us if you require accommodation.