



# Quality Assurance Technician

## Overview

Quality Assurance (QA) technicians are a crucial part of our product fulfillment process. In this role, you will be involved in final checks of our HVAC equipment by performing routine functional testing to ensure quality adherence to applicable standards before being shipped.

## Responsibilities

- Performing quality checks on HVAC units with precision, accountability, with a focus on customer satisfaction.
- Diagnosing and repairing mechanical and electrical faults in units found during functional testing.
- Validation and error-proofing of wiring diagrams and control schematics
- Load controller firmware and verify operation
- Verify documentation and forms
- Prepare and maintain test data and inspection reports for review
- Support weekly production schedules to ensure on-time shipment
- Receiving, inspecting, and testing new parts and returns.
- Package, ship, and manage inventory of Flo replacement parts.
- Maintain calibration of required gauges, tools, and equipment.
- Actively contributes to the improvement of support systems and procedures, identifying opportunities for optimization and efficiency gains.
- Identify and communicate quality or compliance concerns with applicable personnel.
- Collaborate with cross-functional teams to address complex technical challenges and drive the resolution of customer issues.
- Supports the development of reporting requirements & analytical analysis initiatives.
- Support technical support & field services teams as needed by taking phone calls and/or traveling to job sites.
- Understand quality assurance tasks and methods as determined by standard operating procedures.
- Demonstrate behaviors aligned with company core values

## Qualifications

- Completion of post-secondary HVAC/R technical program is preferred.
- 2 years of technical HVAC/R equipment and/or controls experience preferred.
- Type II EPA license required
- Strong technical aptitude and ability to read and work from electrical and mechanical diagrams



- Working knowledge of required tools, including refrigeration gauges, manometer, multimeter, power and hand tools, etc.
- Competency with various mathematical concepts including fractions, ratios, and proportions.
- Self-management and organizational skills and demonstrated ability to work independently with minimal supervision.
- Proficiency with computers and Microsoft Office 365 and Quality applications.

## Conditions of Employment

- Permanent full-time employment.
- Location of employment is at the company's Assurance Centre in Tulsa, OK.
- Work with R-410a or A2L refrigerants.
- Work with natural gas, propane, and electric heating assemblies.
- Work in a hazardous environment.
- Solid understanding of workplace safety and OSHA standards.
- Ability to lift and/or move up to 50 pounds occasionally.
- Valid passport: able to travel across North America.

If you are interested in this exciting opportunity, please forward your resume in confidence to [careers@systemsflo.com](mailto:careers@systemsflo.com)

*While we appreciate the interest of all applicants, only candidates selected for an interview are contacted. No agencies, please. We are committed to fostering an inclusive, accessible work environment, where all employees feel valued, respected, and supported. FLO will provide accommodation for applicants with disabilities as part of its recruitment process. If you are contacted to arrange for an interview, please advise us if you require accommodation.*